

State Workforce Innovation Board



Youth Services Committee GoTo Meeting

1:00–2:00 p.m.

Walt Sullivan Building-2nd Floor Conference Room

Helena, Montana

Wednesday, October 28, 2015

BOARD MEMBERS PRESENT: Bill Hunt (Chair); Anna Doran; Jasyn Harrington; Billie Lee; and Jim Marks

AD HOC MEMBERS PRESENT: Curtis Biggs and John Danielson

BOARD MEMBERS ABSENT: Senator Cary Smith and Representative Vince Ricci

STAFF: Greg Cano and Casey Schreiner

GUESTS: Jackie Haines, Connie Kinsey and Morgan Marks

Call To Order/Roll Call

Chair Bill Hunt called the meeting to order at 1:00 p.m.

Roll call

Greg Cano conducted roll call and established a quorum.

Agenda

Chair Hunt asked for a motion to approve the agenda. Ms. Lee made the motion to approve the agenda. Ms. Doran seconded the motion. The motion carried.

Minutes

Chair Hunt asked for a motion to approve the meeting minutes from September 17, 2015. Ms. Harrington moved to approve the minutes and Ms. Lee seconded. The motion carried.

Reports

Connie Kinsey, WIOA Youth Program Manager from the State Workforce Programs and Oversight Bureau, presented a WIOA Youth Update including the explanation of items covered in the WIOA Quarterly Status Report for Youth Programs and a list of Montana's Youth Providers.

Morgan Marks, Program Manager from Jobs for Montana's Graduates, gave an update which included a report about the Montana Career Association Leadership Conference-a luncheon and awards ceremony held on October 27, 2015.

Unfinished Business and General Orders

Billie Lee, of BillieLee Project Consulting, spoke of the idea of best practices cross-training between State and Tribal WIOA programs. SWIB staff will contact leaders of the Department of Labor and the Governor's Office of Indian Affairs for guidance regarding this request. SWIB staff will also add this topic to the next full board meeting agenda on January 12, 2016.

Curtis Biggs, Director of Distance Delivery for HealthCARE Montana, shared his Success Skills Project Update with the committee. The online modules are self-paced and include soft skills training. His vision is to expand the use of modules statewide-serving all employers and job seekers. In particular, he would hope that Department of Labor Youth Programs would utilize and benefit from this training. As for now, he would like any interested SWIB members (employers) to review and contribute to the content of the modules, as well as to seek support/endorsement from the greater SWIB Board. Ms. Doran expressed interest in viewing the scope and sequence of the modules. Mr. Schreiner commented that if the committee wanted more information and wanted to move forward with this topic, the SWIB staff could develop an agenda and schedule a Youth Services Committee meeting regarding the Success Skills modules. Once the committee decided what role they should play, the committee could take a formal motion to the SWIB to endorse their plan and/or idea.

New Business

No new business was reported by committee members.

Announcements

Ms. Harrington reported to the committee that the Career Training Institute did not receive the YouthBuild grant this year. They plan to create some kind of bridge program that will continue the YouthBuild model and then apply for the program in the spring. YouthBuild is mentioned as a partner in WIOA.

Chair Hunt stated that the Youth Services Committee needs to meet to review, approve and/or make recommendations regarding the Youth portion of the State Plan sometime after November 25, 2015. He mentioned the first week of December-the meeting format would be a GoTo Meeting. Staff would not be available December 2, 2015. SWIB staff will send out a Doodle Poll to narrow down a meeting date and time.

Adjournment

Chair Hunt asked for a motion to adjourn. Ms. Harrington made the motion to adjourn and Ms. Lee seconded the motion. The motion carried. The meeting was adjourned at 2:04 pm.